

Office of the Principal
WOMEN'S COLLEGE, TINSUKIA
Durgabari, Tinsukia – 786125, Assam

E Mail: wcttsk@gmail.com

Website: www.wcttsk.ac.in

Ph: 9395433471

NOTICE

Date: 30-03-2023

Mr. Phanin Moran has been appointed as the Vice Principal of the College w.e.f. 01-04-2023.

He, in this capacity as the Vice Principal of the College–

- will be in charge of **confidential matters related to University and Board Examinations**.
- will ensure smooth and safe collection of question papers and smooth and safe posting of the evaluated answer scripts at the end of every examination.
- will monitor attendance of the Teaching Faculty and will ensure that classes are held in accordance with the adopted class routine.

In the event of any untoward incident in the college premises involving our stakeholders, he will directly bring the same to the notice of the Principal for further action. To assist/ guide him in discharging his responsibilities, there will be the **Board of Directors, Academic Affairs** constituted earlier on 01-03-2023.

He will assume responsibility on 01-04-2023. His appointment is subject to the approval of the G. B. in its next meeting.

by order,



Principal

(Women's College, Tinsukia)

Principal
Women's College, Tinsukia