



GOVT. OF ASSAM
DIRECTORATE OF HIGHER EDUCATION
KAHILIPARA::: GUWAHATI

Ecf No: 473870/36

Dated: Kahilipara, 23rd September, 2024

NOTIFICATION

Pursuant to the decision of the DHE committee for the admission process based on multiple communications received from various Higher Education Institutions and due approval of the Higher Education Department, Govt. of Assam, the undersigned is directed to notify the following points to be followed for **final Spot admission, completion of Lateral entry admissions, import of UG 3rd semester and 5th semester, PG 1st and 3rd semester, NEP re-entry to the academic session 2024** by all participating Universities and Colleges.

In this regard, timelines are mentioned below:

Timelines		
Sl No.	Actions	Time-lines
1.	Final Spot Admissions	27 th , 28 th and 30 th Sept 2024
2.	Completion of Lateral Entry admission <i>(refer to point no. 1 and 2 of the guidelines mentioned below)</i>	Till 25 th Sept, 2024
3.	Import of all registered students in UG 3rd and 5th semesters and PG 1st and 3rd semester	Till 26 th Sept, 2024
4.	Marking of Fee Waiver of the eligible imported students of the UG 3rd and 5th Semester and PG 1st and 3rd semester students	Till 28 th Sept, 2024
5.	Change of Major and Minor for 3rd-semester admissions <i>(in the Academics section of the concerned University's Samarth portal)</i>	After the generation of 2nd-semester results

In continuation to the earlier notification *Ecf No: 473870/34 dated 17th August 2024*, the following Guidelines are to be followed in addition to the guidelines issued in the earlier notifications dc:

1. Admission for lateral entry and re-entry would be done, as per NEP re-entry policy of Multiple Entry and multiple Exit, 3rd semester (Polytechnics of Assam and Non-technical Higher Educational Institutions of Assam {Colleges/Universities}) would be conducted on the Samarth admission portal. (<https://assamadm-le.samarth.ac.in/index.php>) The portal received applications from 9th August 2024 and admissions under Lateral entry are being granted from 9th August 2024 till the last date, as notified earlier, in concurrence with the Office memorandum on Lateral entry policy framework under NEP-2020, issued vide Ecf No.255270/2024/79 dated 30th July, 2024.
(Lateral entry means students admitted to a different College/University in the same or different programme in the same or different discipline (department) subject to the vacancy of seats in the new Institution. Renewal admission in the same Institution in the same programme and same discipline is not to be done in the Lateral entry portal)
2. If any College has allowed the lateral entry of students (students from other Colleges or other Universities) outside the Lateral entry portal, then they need to ask the students to register in the Lateral Entry portal and admit them following the same Spot admission process in the Lateral entry section inside the Admission module in [https:// assam.samarth.ac.in/index.php](https://assam.samarth.ac.in/index.php).

As Lateral Entry has a correlation with the students' academic lifecycle, under NEP-2020, this activity is only to regularize the Lateral Entry admissions done outside the Lateral Entry portal and not for fresh Lateral Entry admissions. The parent Colleges and the new College where the student has sought admission through Lateral entry should mutually coordinate and verify the bonafide status of students of the student in either of the College/University.

3. Accordingly, the Parent College/University are to ensure that the student who has left the parent College/University where the student(s) were previously admitted should not be marked under Fee Waiver by the parent College/University under any circumstances. **IN CASE THEY ARE ALREADY ADDED UNDER FEE WAIVER, THE PARENT COLLEGE/UNIVERSITY ARE NOT TO VERIFY SUCH STUDENTS UNDER FEE WAIVER SCHEME.**
4. For reimbursement of the Fee Waiver scheme, the applicability of the Fee Waiver scheme in Programmes and Types of HEIs (Govt/Private) will be as per the relevant O.M. on the Fee Waiver scheme.
5. Students who got admitted to Higher Educational Institutions outside Assam or in other programmes in HEIs outside the assamadmission.samarth.ac.in/index.php and wish to withdraw their admission from admission portal ([https:// assam.samarth.ac.in/index.php](https://assam.samarth.ac.in/index.php)), may do so by logging into assamadmission.samarth.ac.in/index.php and click on “withdraw admission” against their Admission granted status. Thereupon, the Colleges/Universities can process the withdrawal of admission request by refunding the admission amount and marking the amount of refund of admission fees in the “Cancellation tab” available in the sidebar under the UG Admission 2024-25 section of the admission module.



**Director of Higher Education, Assam
Kahilipara, Guwahati**

Dated: Kahilipara, 23rd September, 2024

Memo Ecf No: 473870/36-A

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for kind information.
2. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for kind information.
3. The Registrar, Assam University, and all State and Private Universities of Assam for kind information and necessary action.
4. The Principal, all Govt/Provincialized/PDUAM/Private/Venture/Govt. Model Colleges of Assam for kind information and necessary action.
5. The P.S. to Hon'ble Education Minister, Assam for kind appraisal of the Education Minister, Assam.

e-signed

**Director of Higher Education, Assam
Kahilipara, Guwahati**