

**SPECIAL DRIVE**

**GOVERNMENT OF ASSAM  
DEPARTMENT OF TRIBAL AFFAIRS (PLAIN)  
DISPUR :::: GUWAHATI-6  
Block-D, 3<sup>rd</sup> Floor, Janata Bhawan, wptbc.assam.gov.in**

No. TAD/BC/321/2022/25

Dated Dispur the 8<sup>th</sup> August, 2022

From : Smti. Binita Pegu, IAS  
Secretary to the Govt. of Assam.

To : All Deputy Commissioners,

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Sub : **Special Drive for issue of SC/ST/OBC/MOBC Caste Certificate to eligible students of Class IX to XII.**

With reference to the above, I am directed to state that it has been decided to conduct a Special Drive for issue of SC/ST/OBC/MOBC Caste Certificate to eligible students of Class IX to XII, if not already issued to them, as per the following schedule:

1. The Special Drive will be held from 10-08-2022 to 17-11-2022.
2. From 10-08-2022 to 10-09-2022, filled up application forms along with prescribed documents will be collected by the Deputy Commissioners through the Principal/Head Master of Schools from all student eligible for SC/ST/OBC/MOBC Caste Certificate.
3. The application details are to be digitized simultaneously through the PFC login provided for the purpose.
4. By 10-11-2022 the scrutiny and disposal of application forms and issue of SC/ST/OBC/MOBC Caste Certificates as applicable will be done as per relevant guidelines.
5. From 11-11-2022 to 17-11-2022, print out of all the SC/ST/OBC/MOBC Caste Certificates issued will be delivered to the Principal/Head Master in Schools for handing over to the students concerned.
6. The Caste Certificates will be issued to students belonging to Castes/Tribes recognized as Scheduled Castes, Scheduled Tribes under The Constitution (Scheduled Castes) Order 1950, The Constitution (Scheduled Tribes) Order, 1950 as amended and OBC/MOBC community notified by Govt. of Assam.
7. All Certificates shall be issued to the students would be free of cost under the Special Drive.
8. All efforts should be made to finalize the case by 10-11-2022 so that certificate may be issued during the Special Drive. In exceptional case where the case cannot be finalized within the duration of Special Drive, the Deputy Commissioner will take further recourse as may be required.
9. The Deputy Commissioners shall do necessary planning and arrangements like making Forms available to Schools as per format enclosed, training the Principals/Head Masters in collecting Forms with enclosures, meeting with the President/ General Secretary of organization authorized for verification and recommendation of SC/ST/OBC/MOBC