

Office of the Principal
WOMEN'S COLLEGE, TINSUKIA
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NOTICE

Date: 01-03-2023


Mr. Phanin Moran has been entrusted with duties and responsibilities of the Vice Principal of the College with immediate effect. He, in this capacity –

- will be in charge of **confidential matters related to the ongoing H.S. Examination.**
- will ensure smooth and safe collection of question papers and smooth and safe posting of the evaluated answer scripts at the end of every examination.
- will monitor attendance of the Teaching Faculty and will ensure that classes are held in accordance with the adopted class routine.

In the event of any untoward incident in the college premises involving our stakeholders, he will directly bring the same to my notice for further action. To assist/ guide him in discharging his responsibilities, a **powerful Core Committee** is being constituted and will be notified in a short while.

Please be informed that this is a **purely temporary arrangement** (that we are compelled to make to bail the college out of this dire situation) and will remain effective till the permanent Vice Principal returns from his leave.

by order,



Principal

(Women's College, Tinsukia)

Dr. Rajib Bordoloi
Principal
Women's College, Tinsukia