

LECTURE/LESSON PLAN (Session: January to June, 2023)
WOMEN'S COLLEGE, TINSUKIA

Name of the Faculty: Ms. Ponita Gogoi

Department: HOME SCIENCE

Semester: B.A. 2 nd Semester (honors) CBCS	Total No. of Students: 32
Paper title: RESOURCE MANAGEMENT (T)	Paper Code: HSCH -CC 2101
Syllabus Hours of Lecture: 45 Hours + 26 Practical	Actual Hours: 46 Hours + 14 Practical

Sl. No.	Class	Topics (As per University Syllabus)	Hours	Remarks/Books
Unit- I				
1	1	Introduction to Resource Management	1	<ul style="list-style-type: none"> • Koontz.H. and O'Donnel C., 2005, Management – A systems and contingency analysis of managerial functions. New York: McGraw-Hill Book Company • Kreitner. 2009, Management Theory and Applications, Cengage Learning: India
2	6	Concept, universality and scope of management	3	
3	8	Approaches to management	2	
4	12	Ethics in management	4	
5	19	Motivation Theory	4	
		Tutorial	1	
Unit- II				
6	22	Resources	1	<ul style="list-style-type: none"> • Koontz.H. and O'Donnel C., 2005, Management – A systems and contingency analysis of managerial functions. New York: McGraw-Hill Book Company
7	30	Understanding meaning, classification and characteristics of resources, factors affecting utilization of resources.	8	
8	34	Maximizing use of resources and resource conservation.	5	
	37	Practical	2	
		Tutorial	2	
Unit- III				
9	40	Management of specific resources	3	<ul style="list-style-type: none"> • Rao V.S. and Narayana P.S., Principles and Practices of Management, 2007, Konark Publishers Pvt. Ltd.
10	47	Availability and management of specific resources by an individual/ family— Money, Time, Energy, Space.	10	
11	51	Application of Management Process in:- Event Planning & Execution.	4	
12	57	practical	2	
		Tutorial	1	
Unit- IV				
13	58	Functions of Management: An overview Decision Making, Planning, Supervising, Controlling, Organizing, Evaluation.	10	<ul style="list-style-type: none"> • Koontz.H. and O'Donnel C., 2005, Management – A systems and contingency analysis of managerial functions. New York: McGraw-Hill Book Company
14	60	Practical	2	
		Tutorial	2	