

EMPLOYEES' FEEDBACK : 2019-2020:: WOMEN'S COLLEGE, TINSUKIA

10 responses

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Name of the Employee:

10 responses

Bijit Kumar Dey

Satish Kumar Pandey

Om Sharma

Siddhartha Bhattacharjee

Sajal Kr Ghose

Bijay Narayan Chakraborty

Biswajit sarkar

Sangita Hazarika

Chandana Hazarika

Tushar Kanti Paul



Designation

10 responses

Junior Assistant

Office Assistant

Class IV

Junior Assistant

Junior Asstt.

S.A.

Library Bearer

Assistant Librarian

Librarian

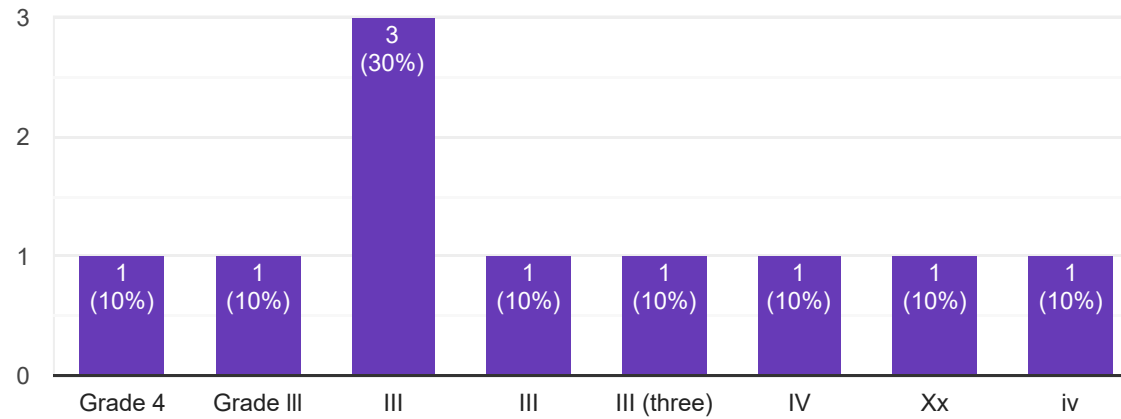
Bearer



Grade

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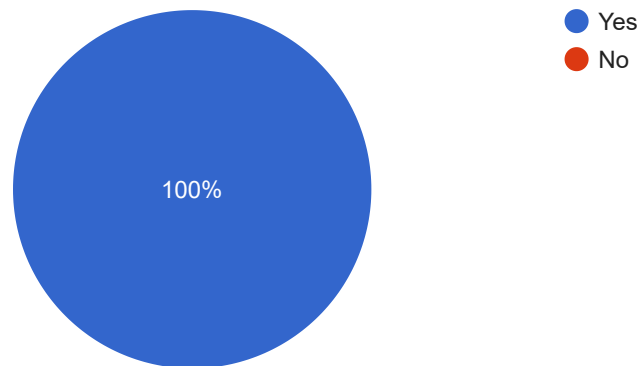
10 responses



Are you satisfied with the official work allotted to you?

 Copy

10 responses



If not, specify the reason

0 responses

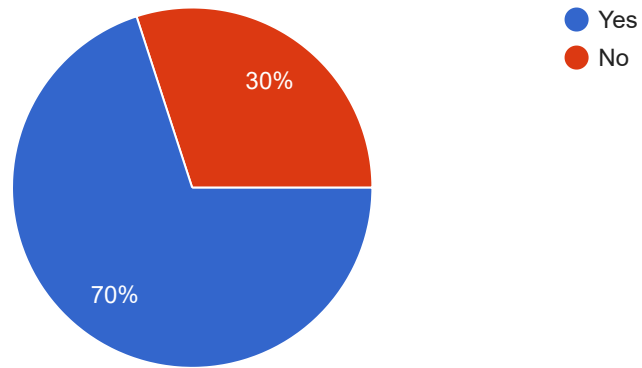
No responses yet for this question.



Do you keep both soft and hard copies of your official tasks?

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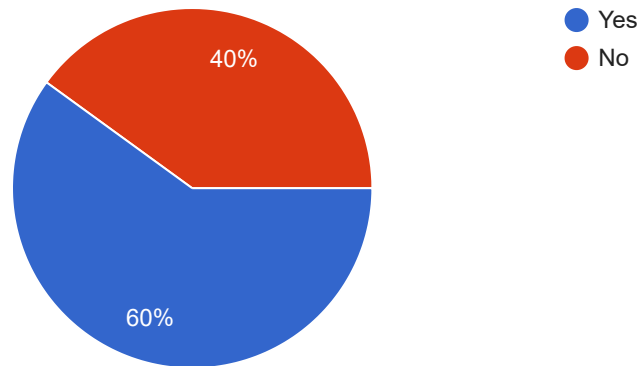
10 responses



Have you been provided any sort of training of official work?

 Copy

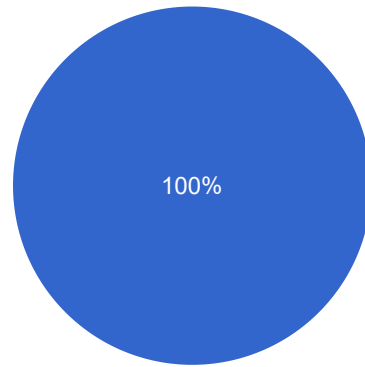
10 responses



If not, do you think it is required for you?

 Copy

4 responses

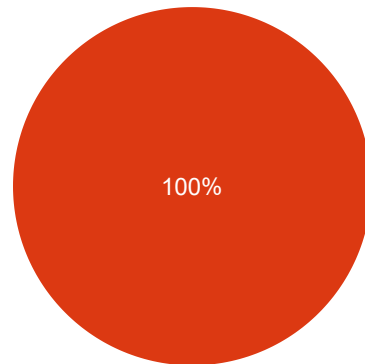


- Yes
- No

Do you encounter any sort of problem in the official task assigned to you?

 Copy

10 responses



- Yes
- No

If yes, specify

0 responses

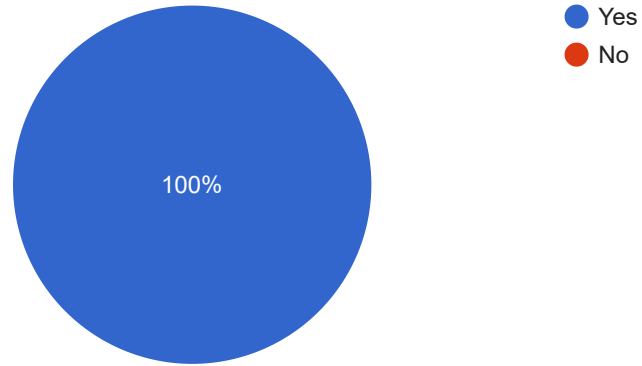
No responses yet for this question.



Are you satisfied with the administrative process of the college?

 Copy

10 responses



If not, specify

0 responses

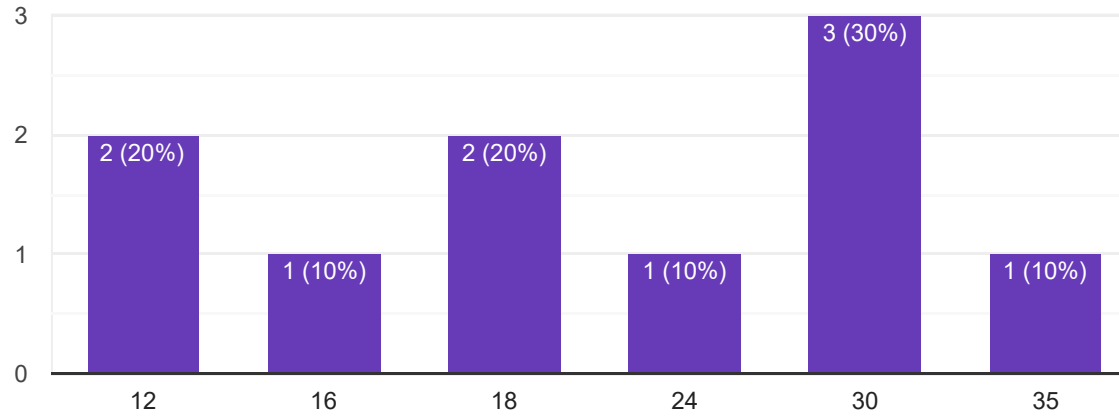
No responses yet for this question.



Specify the time you spend for different activities in the office? (Per week)
a) Students related tasks



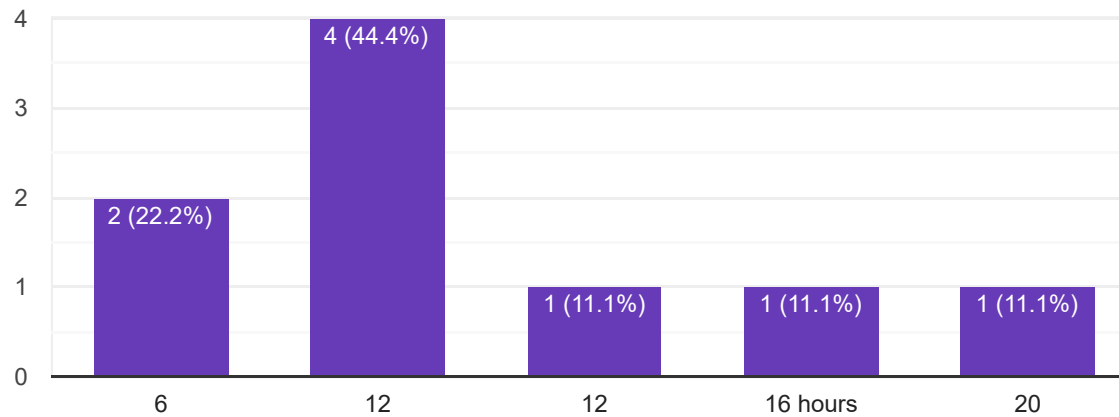
10 responses



b) Teachers related tasks



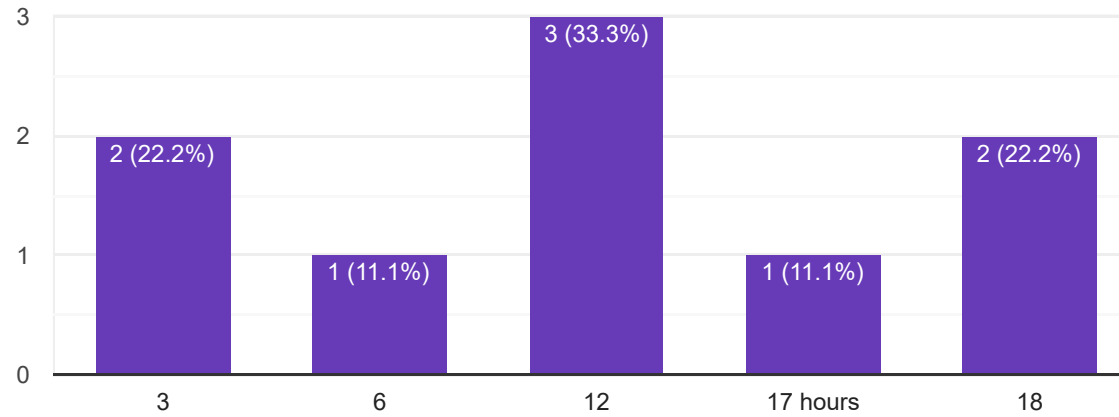
9 responses



c) Record keeping tasks



9 responses



d) Other Activity (specify)

4 responses

20

Extra time to official work from home during Holidays.

Hostel , Distance Education related works.

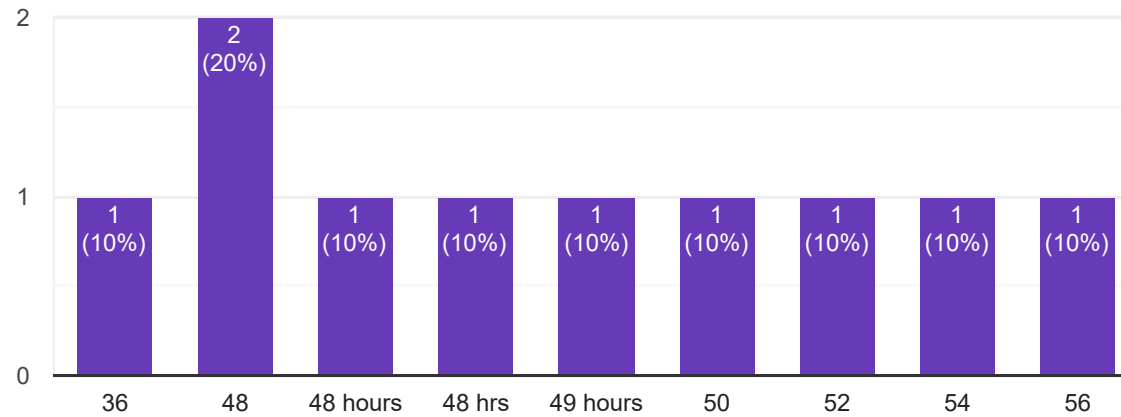
Helping the students and teachers personel/course related computer works



e) Total time spend per week

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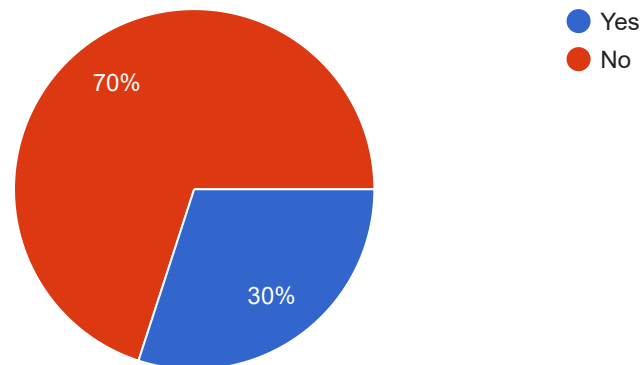
10 responses



Do you think that you are overburdened?

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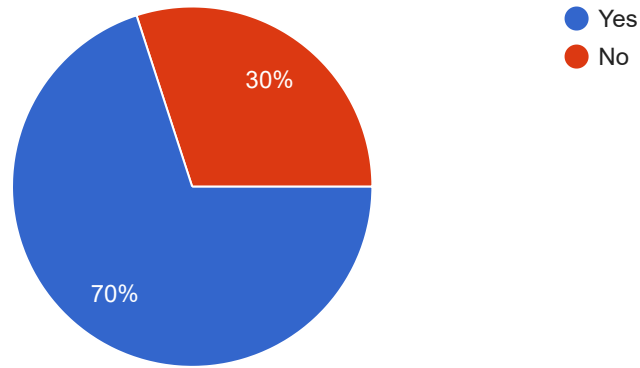
10 responses



Do you have to work overtime?

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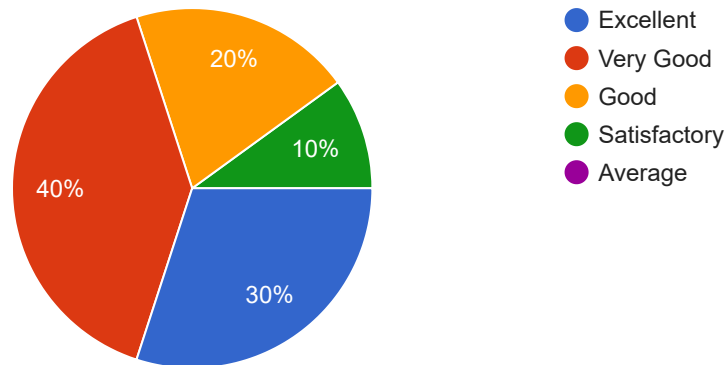
10 responses



Your overall satisfaction concerning the Administrative Environment of the college?

 Copy

10 responses



Your overall comments & suggestions for best management of your office:

3 responses

Vacant post of non teaching staff of the college be filled up so that work load can be minimise.

No comments

Total no of staff is not sufficient against the library users.
Required a computer training for library staffs.

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Principal

Women's College, Tinsukia

